

Alberta Funeral Services Regulatory Board

2023 First-time Funeral Business Licence Application

Corporate Legal Name
Operating as
Street Address
Mailing Address
Telephone
Fax
E mail Address
Web Site
Business Manager (Please print)

The Directors, Shareholders, and Principals of this legal corporation are:
** Use an additional page if necessary

Return this application with the fee payment and the required documentation to:

Alberta Funeral Services Regulatory Board
180, 2755 Broadmoor Blvd,
Sherwood Park, AB T8H 2W7

Will this business location enter into pre-need funeral service contracts? Yes _____ No _____
If yes, include the following documentation:
<ul style="list-style-type: none"> ○ the standard pre-need funeral contract to be used at this location ○ the contract or agreement between the funeral services business and the trust company and/or insurance company that will be used for the pre-need funds.
The fiscal year end for this business is _____

Copies of the following documentation must be included with this Application:
<ul style="list-style-type: none"> ○ Certificate of Incorporation from Alberta Corporate Registry ○ Municipal Building & Zoning Approvals ○ Municipal Business Licence ○ Standard At-Need Funeral Contract used at this location

Calculation of Fees

First-time Business Licence Fee \$500	\$500
If Pre-need Salespeople enter into pre-need contracts for this location add \$ 200 Fee	
If Pre-need contracts are only entered into by licensed Funeral Directors for this location add \$75 Fee	
A Subtotal of above items	
B Payment for 2020 Funeral Director, Embalmer, Business Manager, & Pre-Need Salesperson licences (list on second page)	
TOTAL PAYMENT (A + B) Payment by Cheque <input type="radio"/> or Credit Card <input type="radio"/>	
If paying by credit card, please contact our office (780) 452-6130.	

List licensees in the following licence categories

Funeral Director / Embalmer (FD/EM)
 Funeral Director (FD)
 Embalmer (EM)

Pre-Need Salesperson (PNS)
 Funeral Business Manager (FBM)

Check appropriate category					
Print name of licensee	FD/EM \$175	FD \$100	EM \$100	PNS \$100	FBM (no fee but must be a licensed funeral director)

Return this Funeral Business Licence application with the licensing applications and fees (if paying by credit card, please call our office) for Funeral Directors, Embalmers, Pre-Need Salespeople and Funeral Business Managers to:

Alberta Funeral Services Regulatory Board
 180, 2755 Broadmoor Blvd
 Sherwood Park, AB T8H 2W7
 Phone: 780-452-6130 Toll free: 1-800-563-4652