

Alberta Funeral Services Regulatory Board 2018-2019 Funeral Business Licence Renewal Application

Corporate Legal Name: _____

Operating as: _____

Business Address: _____

Telephone number: _____

Fax: _____

Email: _____

Does this business location enter into pre-need Funeral Services Contracts? Yes _____ No _____

If yes, what is the fiscal year end for this business? _____

The Directors, Shareholders, and Principals of this legal corporation are:

Calculation of Funeral Business Licence Fee

1. Add the number of at-need funeral contracts this business location completed in the 2017 fiscal year _____ x \$10.00 per contract	
2. Add \$200 if pre-need salespeople enter into pre-paid funeral contracts for this business location. or 3. Add \$75 if only funeral directors enter into pre-paid contracts for this funeral business location. Or If this business location does not enter into pre-paid funeral contracts no payment is necessary.	
4. Payment for 2018-19 Funeral Director, Embalmer, Business Manager, & Pre-Need Salesperson licences (list on page 2 of this Application) *** There is no licensing fee for a Funeral Business Manager, however the Manager must be a licensed Funeral Director.	
5. Payment for 2018 Crematory Licence if applicable (\$100)	
6. Annual Renewal Licence Base fee is \$150	\$150.00
TOTAL PAYMENT (1 + 2 + 3 + 4 + 5 + 6) IF PAYING BY CREDIT CARD, PLEASE CALL OUR OFFICE (780) 452-6130	

List licensees in the following licence categories

Funeral Director / Embalmer (FD/EM)
 Funeral Director (FD)
 Embalmer (EM)

Pre-Need Salesperson (PNS)
 Funeral Business Manager (FBM)

Print name of licensee	Check appropriate category
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	FD/EM \$175	FD \$100	EM \$100	PNS \$100	FBM (Must be a licensed FD)

Signature of Business Manager

Date

Print Name of Business Manager

Return this Funeral Business Licence application with the licensing applications and fees for Funeral Directors, Embalmers, Pre-Need Salespeople and Funeral Business Managers to:

Alberta Funeral Services Regulatory Board
180, 2755 Broadmoor Blvd, Sherwood Park, AB T8H 2W7
If paying by credit card, please call our office (780) 452-6130.

This information is being collected for the purposes of licensing requirements in accordance with the Funeral Services Act. Questions about the collection of this information can be directed to Alberta Funeral Services Regulatory Board at 1 800 563 4652.