

# Alberta Funeral Services Regulatory Board

## 2018-2019 First-time Funeral Business Licence Application

Corporate Legal Name
Operating as
Street Address
Mailing Address
Telephone
Fax
E mail Address
Web Site
Business Manager ( Please print)

The Directors, Shareholders, and Principals of this legal corporation are:
** Use an additional page if necessary

Return this application with the fee payment and the required documentation to:

Alberta Funeral Services Regulatory Board  
11810 Kingsway Avenue  
EDMONTON AB T5G 0X5

Will this business location enter into pre-need funeral service contracts? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, include the following documentation:

- the standard pre-need funeral contract to be used at this location
- the contract or agreement between the funeral services business and the trust company an/or insurance company that will be used for the pre-need funds.

The fiscal year end for this business is \_\_\_\_\_

Copies of the following documentation must be included with this Application:

- Certificate of Incorporation from Alberta Corporate Registry
- Municipal Building & Zoning Approvals
- Municipal Business Licence
- Standard At-Need Funeral Contract used at this location

### Calculation of Fees

First-time Business Licence Fee	<b>\$500</b>	\$500
If Pre-need Salespeople enter into pre-need contracts for this location	<b>add \$ 200 Fee</b>	
If Pre-need contracts are only entered into by licensed Funeral Directors for this location	<b>add \$75 Fee</b>	
<b>A</b>	<b>Payment for Funeral Business Licence</b>	
<b>B</b>	Payment for 2017 Funeral Director, Embalmer, Business Manager, & Pre-Need Salesperson licences (list on second page)	
<b>TOTAL PAYMENT ( A + B)</b>		
Payment by Cheque <input type="radio"/> or Credit Card <input type="radio"/>		
If paying by credit card, please contact our office (780) 452-6130.		

Note: An applicant who applies on or after October 1<sup>st</sup> for any licence shall pay half the applicable fee.

